

Stanislaus County HMIS Partner Agency Administrator Agreement

Agency Name:

Each Partner Agency will have an HMIS Partner Agency Administrator (Agency Administrator).

The Agency Administrator is the primary contact for all administrative functions regarding the Stanislaus County HMIS at this agency.

The Agency Administrator will:

- ◆ Provide a single point of communication between the Partner Agency and the HMIS System Administrator or HMIS Specialist at Community Services Agency regarding HMIS administrative issues.
- ◆ Request training for agency end-users
- ◆ Provide support for the generation of required agency reports.
- ◆ Manage agency user licenses.
- ◆ Monitor compliance with standards of client confidentiality and ethical data collection, entry, and retrieval.

Name & Title of the designated Agency Administrator: <i>Please provide the name of the individual designated by your agency as the Agency Administrator.</i>	Name	Title
Agency Administrator Signature:	Signature	Date
Agency Executive Director Signature:	Signature	Date