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**STANISLAUS COUNTY  
IHSS ADVISORY COMMITTEE MEETING  
MINUTES  
01/13/06**

Committee Members Present:

Jose Acosta  
Mary Burch  
Ora Scruggs

Madelyn Amaral  
Rose Martin  
Linda White

Kenny Brown  
Connie Muller

Committee Members Absent:

\*Dwight Bateman

\*George Sharp

IHSS Staff Present:

Jeff Lambaren  
Veronica Melgoza

Egon Stammler

Robert Taylor

*\*Advance notice given.*

**OPENING REMARKS by Kenny Brown**

- Meeting called to order at 1:10

**PUBLIC COMMENT**

- Stephanie Reisenauer had questions on the registry and classes. Jeff Lambaren explained the procedure to get on the registry and taking the classes. Stephanie Reisenauer also asked if the employer or employee would have to pay for fingerprinting. Jeff Lambaren stated that the employee pays for fingerprinting. The State will not pay for the fingerprinting or background check. The State will pay for the training class; the employee does not have to pay for the training anymore. The cost for fingerprinting is \$10.00 and the background check will cost \$32.00.
- There is no background check/fingerprinting for clients who find their own providers. Providers do not have to do the background check/fingerprinting, they can still be providers for the County but they will not be put on the registry.

- Jeff Lambaren stated that they are talking about having a 90-day grace period, if the provider has done all the necessary steps and filled out all the paperwork, they will be referred out. Should something come back that was not disclosed that would be an issue that would have to be dealt with.
- Jeff Lambaren stated that if a provider has taken a training class and had been fingerprinted within the last three years they would not have to be fingerprinted again.
- Robert Taylor stated that in the past providers have said they were interested and signed up for the training and then would not attend. Providers are more likely to attend the training now because they have to pay the fee and do the background check/fingerprinting before they can attend training.
- Stephanie Reisenauer asked about the times of the training classes, they are in the afternoon and there are providers that cannot attend at that time due to their full-time job schedules.
- Jeff Lambaren stated that at this point if there was a huge demand for classes at another time it would be considered. The history has been that the A.M. classes were not attended. Center for Senior Employment's experience has been that there are better results with offering afternoon classes. Classes are four days in a row for one week.
- Robert Taylor stated that recipients could utilize substitute providers or County Homemakers if their providers would like to attend the training.

#### **ACCEPTANCE OF MINUTES**

- December 9, 2005 minutes: Motion M/S/A to accept minutes, motion to accept made by Madelyn Amaral, Linda White seconded, motion passed, with corrections to second page that Connie Muller mentioned.

#### **PUBLIC AUTHORITY**

- Jeff Lambaren passed out information on the upcoming CICA Spring Conference. Jeff Lambaren announced that if anyone didn't get to go last year they may consider going this year. There is an opportunity for members to network with advisory committee members from other Counties and visit with legislators. Committee agreed that if anyone wants to go they would have to arrange their own transportation and then work out their travel arrangements with CSA. Members can let the committee know if they want to attend at the next meeting on February 10<sup>th</sup>. At this time some of the members that attended the conference last year do not want to attend this year. Ora Scruggs does want to attend.
- Jeff Lambaren spoke on AB1234- it takes effect the first of the year. Advisory members that get a stipend need to attend an Ethics class sometime this year.
- Connie Muller asked if the committee could take the class as a group.
- Jeff Lambaren stated they probably could but there are multiple class so members can attend at their convenience.
- Jeff Lambaren announced that there will be a newsletter that will go out to providers and recipients by the beginning of February.
- Madelyn Amaral asked if a letter has already gone out. Jeff Lambaren stated that a letter was sent to let providers know that the Public Authority is now running the registry.

#### **BYLAWS AMENDMENT**

- Kenny Brown stated that the committee is currently working on an amendment to the Bylaws. Altering the rules regarding membership so that current members would remain on the committee until someone was appointed by the Board of Supervisors.
- A copy of the amendment will be presented at the next meeting and will be voted on at that time.

#### **NEW IHSSAC MEMBER UPDATE**

- Jeff Lambaren announced that he has not had any word on any new members at this time. The Board of Supervisors does have an application at this time but has not contacted Jeff Lambaren yet.

## **LEGISLATIVE UPDATE**

- Jeff Lambaren spoke on AB 1363, there was a big issue on conservatorship. The current law allows for an individual to petition the court that an individual is unable to handle their affairs and could seek conservatorship for them, without their knowledge. AB 1363 would require private conservators to be licensed.
- AB 1018- Jeff Lambaren stated this was passed last year-financial abuse training for bank personnel. They started the training for tellers, they are providing the training at about one bank per month.

## **ANNUAL REPORT**

- Kenny Brown stated that the Public Authority staff has taken over, there was a little computer problem that should be cleared up today. It should be ready by around March.
- Jeff Lambaren announced that he did get a quote from Kinko's and will get a couple of competing quotes and then decide which company to go with.
- Kenny Brown suggested that we try to go with a local business instead of a major company like Kinko's, if possible.

## **BUDGET/STATE**

- Nothing new at this time.

## **HOT TOPICS**

- Madelyn Amaral asked about the training for providers, what will providers be trained in?
- Jeff Lambaren stated that some of the things the training covers transferring the clients, dealing with emotional stress of being a provider, etc.
- Kim with UDW asked if there was a brochure on the training.
- Jeff Lambaren stated that there is not a brochure, it's proprietary information and will be given out at the class.
- Kenny Brown stated that maybe that could be something to put together so providers can get a better picture of what they will be doing.
- Jeff Lambaren stated that the registry would match providers with clients by providers stating what they can and will do and what they won't do.
- Madelyn Amaral asked if providers could get some help with filling out timesheets. Jeff Lambaren stated that they are considering having a SSC come during the training and explain the timesheet procedures.
- Madelyn Amaral stated that she called UDW and got a call back about 6:30pm one night from the San Diego office, she was told that there is an office in Modesto. Madelyn Amaral had not been able to speak to anyone at the office, and couldn't get through by fax either.
- Kim and Stephanie from UDW were present and stated that the fax machine is working and if anyone has any questions to please let them know.
- Madelyn Amaral asked when negotiations are going to start again.
- Jeff Lambaren stated that the contract goes until the end of September 2006.
- Jeff Lambaren asked if UDW knew who would be part of their team? Mary Burch will be on the negotiation team and UDW stated that anyone else who wanted to join everyone is welcome.
- Jeff Lambaren stated that we are almost at our capacity for providers to receive insurance. A waiting list will be started and it will be on a first come, first serve basis but must qualify with 75 hours or more for three consecutive months. If provider's average hours drop below 75 hours for three consecutive months, the benefits would end. A letter would go out the second month informing the provider that their insurance would end on the third month.
- Kim Nevel with UDW announced that the contract cycle for health insurance would end in April. If UDW continues with PacificCare there will be an 18-29% increase. This could mean that fewer providers would reserve insurance. UDW is getting some group rates from other insurance companies at this time.

- Mary Burch stated that at open enrollment time if the carrier continues to be PacificCare you may roll over. If there is a new carrier, you need to sign up again or indicate that you want to continue receiving health insurance.
- Jeff Lambaren asked the committee if they were interested in getting individual business cards.
- Linda White suggested that the committee have generic business cards with the committee's logo on them and a place for members to write their name on the card.
- Kenny Brown will make a sample and present at the next meeting or send it to Jeff Lambaren to print out.
- Connie Muller stated that the committee should have a retreat to discuss where the committee is interested in going. Members agreed on April 7<sup>th</sup> as the date for the 2006 retreat. Information on retreat will be discussed at the next meeting.

## **GENERAL UPDATE**

Meeting adjourned @ 3:05 PM  
Veronica Melgoza, Recorder